

**BOARD OF OPTOMETRY
FULL BOARD MEETING
DECEMBER 13, 2013**

- TIME AND PLACE:** The Board of Optometry (Board) meeting was called to order at 8:40 a.m. at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Room 3, Henrico, Virginia 23233.
- PRESIDING OFFICER:** Jonathan R. Noble, O.D., Chair
- MEMBERS PRESENT:** Hal Breedlove, O.D.
Joseph E. Droter, O.D.
Steven A Linas, O.D.
Douglas Weberling, O.D.
- MEMBERS NOT PRESENT:** Citizen Member, Vacant
- STAFF PRESENT:** Leslie L. Knachel, Executive Director
Elaine Yeatts, Senior Policy Analyst
Carol Stamey, Operations Manager
Tamara Farmer, Administrative Assistant
Dianne Reynolds-Cane, M.D., Director
Arne W. Owens, Chief Deputy Director
- OTHERS PRESENT:** Bruce Keeney, Virginia Optometric Association (VOA)
Bo Keeney, VOA
Jeff Palmore, National Association of Optometrists and Opticians
- QUORUM:** With five members of the Board present, a quorum was established.
- ORDERING OF AGENDA** Requests for revision of the agenda included the following:
- Addition of “Introductions”;
 - Addition of discussion of calendar meeting date, March 7, 2014; and deferment of Ms. Yeatts’ report to later in the meeting.
- Dr. Weberling moved to approve the ordering of the agenda as amended. The motion was seconded and carried.
- PUBLIC COMMENT:** No public comment was presented.
- NEW MEMBER INTRODUCTION:** Dr. Noble welcomed new board member, Steven A. Linas, O.D.
- DIRECTOR’S REPORT:** Dr. Cane provided an update on the state’s lead in the National

Governor's Association task force to reduce drug prescription abuse and the state's lead in the transitioning of military healthcare personnel into the workforce.

APPROVAL OF MINUTES: Dr. Breedlove moved to approve the February 15, 2013, Professional Designation meeting minutes as presented. The motion was seconded and carried.

Dr. Droter moved to approve the August 23, 2013, meeting minutes as presented. The motion was seconded and carried.

DISCUSSION ITEMS: **Ratification of Consent Order – Jodi Rentz, O.D.**
Dr. Weberling moved to approve the Consent Order as presented. The motion was seconded and carried.

REGULATORY UPDATE: Ms. Yeatts provided an update on the status of the proposed regulations at the Secretary's Office and reported that the current one-time licensure renewal fee reduction was in effect.

DISCUSSION ITEMS CONTINUED: **Vision Screening**
Ms. Knachel informed the board that a question had been received regarding the performance of vision screenings in the private and public schools by laypersons. The Board requested that Ms. Knachel research the issue further with guidance from board counsel.

Applicant Procedures – Grounds for Denial
Ms. Knachel provided an overview of the process that is followed when there are grounds to deny an application for licensure.

Bylaws
Ms. Knachel provided an overview of the proposed draft revisions to the Bylaws for the Board's consideration at the next board meeting. The following additional items were discussed:

- 1) Ms. Knachel was requested to research the meaning of "or other administrative proceeding" located in proposed item J;
- 2) Removal of Current Procedural Terminology (CPT) Codes Committee; and
- 3) Reconsideration of the 30-day requirement to revise the Bylaws in Article V.

Ms. Knachel will prepare the discussed amendments for consideration by the Board at its next meeting.

Frequently Asked Questions
Ms. Knachel provided the Board with the updated draft of the "Frequently Asked Questions" for the Board's information. No

action on the part of the Board was necessary.

Election of Officers

Dr. Noble called for nominations for officer elections. Dr. Droter moved to nominate Dr. Noble as President. With no other nominations made, the motion was seconded and carried.

Dr. Weberling moved to nominate Dr. Breedlove as Vice-President. With no other nominations made, the motion was seconded and carried.

Dr. Noble appointed Dr. Linas to serve on the Credentials and Regulatory/Legislative Committees.

Calendar

Ms. Knachel informed the Board that two formal hearings needed to be scheduled on the next calendar meeting date, March 7, 2014; however, a quorum could not be established for this date. She requested that staff research the calendar for a possible meeting date in late January or February 2014.

**BOARD OF HEALTH
PROFESSIONS REPORT:**

Dr. Noble reported that the Board of Health Professions had not met recently.

PRESIDENT'S REPORT:

Dr. Noble thanked the board members and staff for their dedication and service to the Board.

**EXECUTIVE DIRECTOR'S
REPORT:**

Statistics

Ms. Knachel reviewed the Board's licensure statistics and provided an electronic overview of the board's disciplinary statistics through the agency's website.

Budget

Ms. Knachel provided an electronic overview of the board's budget.

Newsletter

Ms. Knachel reported that a news update had been sent out with the electronic renewal notification regarding the one-time fee reduction.

NEW BUSINESS:

No new business was presented.

ADJOURNMENT:

The meeting adjourned at 10:10 a.m. The motion was seconded and carried.



Jonathan R. Noble, O.D.
Chair



Leslie L. Knachel, M.P.H.
Executive Director